



BELKNAP COUNTY COMMISSIONERS
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Edward D. Philpot
Vice-Chairman
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Stephen H. Nedeau
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Commissioners Meeting Minutes October 30, 2013

Commissioner Philpot called the Belknap County Commissioners meeting to order at 7:33 AM on the above date at 34 County Drive, Laconia, NH and started with the pledge of allegiance.

In Attendance: Commissioners Edward D. Philpot, Jr., Stephen H. Nedeau and County Administrator, Debra Shackett.

Absent: Commissioner John H. Thomas.

N/Nedeau, S/Philpot to approve the 10/16/13 meeting minutes as written. Unanimous. Motion carries.

Administrator Shackett and Superintendent Ward have been meeting/discussing alternatives to construction. Discussions revolved around temporary housing for approximately 50 inmates. This would allow the Superintendent to bring back the outsourced inmates, move some inmates out of programs, which, he could then make that space program space. Of course, this would not address the deteriorating building issues. But it would be a temporary solution and also save money/time/ in the Sheriff's dept. budget. Could this be a viable possibility? All concur. Commissioners need current information and numbers on this and would like Superintendent Ward to have that at the next Jail Planning meeting on 11/5/13. Commissioners would also like Administrator Shackett to gather the costs of outsourcing, Sheriff's dep. costs, Jail costs, etc. versus temporary housing for the 11/5/13 meeting. This is a temporary solution and the committee will fully vet it.

Commissioners received a letter from the Gilmanton Board of Selectmen regarding the 2014 Lakes Region Mutual Fire Aid budget and the county appropriation. Commissioners asked Administrator Shackett to send the response as they did to Gilford.

Ms. Shackett distributed the Lakes Region Community Health Assessment 2013 as provided by the Lakes Region Partnership for Public Health (lrpph). It contains very interesting statistics comparing the Lakes Region to the State of NH. This info can also be found at www.lrpph.org.

A request to fill was submitted for a corrections nurse – part time benefit eligible position. This would make it a permanent part time position with corresponding benefits. The employee currently fills this shift (same # of hours), this would make it permanent part time position; thus being able to have the employee on call. Currently, the jail has not been successful in having part time people on call. Commissioners would like to re-visit this request at the Department of Corrections budget review session next week.

Administrator Shackett, Finance Director Waring and Facilities Manger Dustin Muzzey have been working on a Capital Improvement Plan. Administrator Shackett gave the Commissioners a spreadsheet outlining the projects. They discussed each one. Commissioners will take this packet to review and will discuss at next week’s budget sessions.

Administrator Shackett asked the Commissioners about the transfer that the delegation did not approve. The Delegation has indicated that they would like to find the money internally (from other departments) and put it in the jail to fund the overages. It is a possibility that there may be money in the nursing home due to the fuel budget (Rep. Tilton had mentioned this) at the end of the fiscal year, which is a possibility. Administrator Shackett and the Commissioners don’t want to add one time expenditures; it distorts the history of revenues and expenses. It is better to charge the expenditure to unanticipated expenditure line item. The Commissioners state that the \$52,000 that the delegation removed from the Department of Corrections in error and put into contingency is causing a problem. The Delegation had told the Commissioners at the time to ask for it when it was needed. It has been asked for twice so far and the Delegation has said no both times to the transfer request.

Nonpublic session: M/Nedeau, S/Philpot to enter into nonpublic session pursuant to RSA 91-A: 3, II, (c) and (e). Commissioner Philpot called the roll: Philpot – Y, Nedeau – Y. Commissioners were in non-public session at 8:15 AM.

M/Nedeau S/Philpot to conclude nonpublic session at 8:32 AM. Commissioner Philpot called the roll: Philpot – Y, Nedeau. No action was taken.

Adjourn: M/Nedeau, S/Philpot to adjourn at 8:32 AM to do their semi-annual inspection at the Department of Corrections. Unanimous. **Motion carries.**

Respectfully submitted,

Angela A. Bovill, Administrative Assistant